

Internal Academic Audit

Academic Session: 2019-2020

- **Faculty of Science**

- ❖ Botany
- ❖ Chemistry
- ❖ Zoology
- ❖ Biotechnology
- ❖ Computer Application
- ❖ Information Technology
- ❖ Mathematics
- ❖ Physics
- ❖ Microbiology

- **Faculty of Arts**

- ❖ Drawing & Painting
- ❖ Economics
- ❖ Education
- ❖ English
- ❖ Geography
- ❖ Hindi
- ❖ History
- ❖ Home Science
- ❖ Music
- ❖ Philosophy
- ❖ Physical Education
- ❖ Political Science
- ❖ Psychology
- ❖ Sanskrit
- ❖ Sociology
- ❖ Urdu

- **Department of Teachers Education (B.Ed.)**

- **Department of Library and Information Science**



Internal Academic Audit

Academic Session -2019-2020

Faculty of Science

The Internal Academic Audit was conducted from 25 Feb 2020 to 25 Feb 2020. The members of the academic audit team visited the individual departments and interacted with the Head of the Departments and Faculty Members. Departmental records, departmental library, time table, student attendance registers and assessment records of students were analyzed by the team. Each department presented their departmental activities and their proofs in an organized way.

Observations:

The general observations are-

- Audit team observed that all the departments have properly documented records, workloads, time table and students feedback, which is satisfactory.
- There is consistent rise in student enrollment, particularly noteworthy is the increase in admissions from underprivileged sections of society.
- As per the analysis of student feedback form more than 90% of the curriculum is covered up by the departments, students are satisfied with their curriculum and students avail the learning materials provided by the departments.
- A significant number of students have successfully passed their exams with commendable marks and the dropout rate among students has decreased.
- Books from departmental library are issued to the students to enhance their learning.
- Departments organize study trips to various industries/research labs within and outside Kanpur.
- Most of the departments are maintaining a consistently high pass percentage.
- Students participate in various regular guest lectures, seminars and workshops carried by experts from academic and industry.
- The mentorship sessions are conducted by the teachers regularly and ensuring individual attention to student.
- Faculty members are research oriented and enrich their knowledge time to time by attending Faculty Development Programs and Refresher courses.
- The facilities include well-equipped laboratories with instruments and chemicals, a rich museum specimens, herbarium, botanical garden help in teaching of plant sciences.
- Central Instrument Facility with instruments such as Laminar Flow Cabinet, Autoclave, Distillation Unit, Electrophoresis apparatus, Thermal cyler, Conductivity Meter, Digital Photo Colorimeter etc. are available for research work.
- Students are actively participating in various social activities like Unnat Bharat Abhiyan, Swachhta Abhiyan, Voter Awareness Program Beti Bachao Beti Padhao via NCC, NSS and Rovers Rangers.

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Suggestions:

All the faculties were very supportive during audit and they provided their proof as and when asked. General suggestions are given to all departments:

- Although departments are encouraging a research-oriented mindset among students though they are advised to promote inter-disciplinary research.
- A few departments were advised to focus also on organizing workshops, seminars and lectures for the benefits of the students.
- More optimization is required towards the use of ICT in the teaching-learning process and develop e-contents.
- Mentoring session requires more concern.
- Introducing new job-oriented courses with respect to industry perspectives and technology development.
- Requirement for more financial support for the purchase and maintenance of the instruments.
- Departments are required to motivate the students to visit the college library and departmental library more.

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Internal Academic Audit

Academic Session -2019-2020

Department of Teacher Education

The Internal Academic Audit was conducted from 25 Feb 2020 to 25 Feb 2020. The members of the academic audit team visited B.Ed. department and interacted with the Head of the Department and Faculty Members. The department presented their departmental activities along with proofs in an organized way. The general observations are-

Strengths

- Departmental records, departmental library, time table, student attendance registers and assessment records of students were analysed by the team, which were satisfactory.
- Along with the curriculum, other departmental activities are also done for the personality development of the students.
- Many programs and workshops are conducted by the teachers for the overall development of the students.
- All the curricular activities like micro teaching, block teaching, internship programme, psychological test, action research etc. are completed for the interest of the students.
- All the students are encouraged to pursue higher education so that they can build their future by becoming a good teacher and can also educate the coming generation.
- All the Faculty members of department are well qualified and experienced.
- Faculty members are regularly attending seminars, FDPs, and workshops to update their knowledge skills and teaching methods.
- Department organizes guidance and counselling, PTM, placement in different reputed schools and many more opportunities for the job.

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Suggestions:

- There is a need for some more classrooms and rooms to conduct the activities of the teacher training department better.
- In two year B.Ed. programme various grading papers have been introduced including Language proficiency, ICT, Health, physical and yoga education which requires resource persons and experts in these areas and also proper institutional facilities and arrangements but the department do not have such experts and facilities.
- More skill components will be added to the curriculum.
- Collaboration with some government and private schools and inter-colleges for internship and practice of teaching. This will provide students with more opportunities to acquire practical skills that will directly align with their future professions by exposing them to real life classroom scenarios.

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Academic Session -2019-2020

Department of Library & Information Science

The Internal Academic Audit was conducted from 25 Feb 2020 to 25 Feb 2020. The members of the academic audit team visited Library and Information Science department and interacted with the Head of the Department and Faculty Members. Departmental records, departmental library, time table, student attendance registers and assessment records of students were analysed by the team. The department presented their departmental activities along with proofs in an organized way.

Observations:

The general observations are-

- Students are satisfied with their subject syllabus and teaching methods.
- The passing percentage of the student in the department is nearly 100%.
- Economically weaker students get the facility to deposit their annual fee in installments so that they pursue this professional course more smoothly.
- The department provides a better learning environment that encourages students for the research work in field of Library and Information Science.
- Students are involved in apprenticeship in different institutions.
- Teaching faculty is well qualified and dedicated towards academic and practical activities.
- Teaching staff give career counselling sessions which give students the possible opportunities in various fields of society.
- Students give presentations on given topics and attend seminars that help them to know the recent advances in the subject and also develop good communication skills.
- Study tours are conducted by the department to different libraries within and outside Kanpur.

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Suggestions

Some suggestions are given to the department are:

- Department is suggested to get latest course books and study material for students as this is a professional subject and needs regular updating.
- Create more awareness about the significance and scope of Library & Information Science among students.
- Organize seminars, lectures series and workshops for students.

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Internal Academic Audit

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Faculty of Arts

The Academic Audit was conducted between 26 Feb 2020 to 26 Feb 2020. For the same, the core team visited all the departments of Faculty of Arts and interacted with Incharge and other faculty members along with available non-teaching staff. The documents related to the academic works of the Faculty Members and departmental activities were observed with supporting documents. Every department was very supportive in showing all the documents along with their proofs. Suggestions were made, wherever need was felt:

Observations:

The general observation were:

- The Academic audit of the faculty was found to be good. The records of committee, workshop, and seminar were available with proofs and the faculty members were well equipped with good research work and actively involved in attending seminars, workshops, and refresher and orientation courses.
- It was observed by the audit team that few departments had organized good number of workshops and seminars in the year. For some faculty, it was suggested to conduct workshops and FDP for staff members on regular basis and timely submission of academic contribution were given.

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Suggestions:

General suggestions for Faculty of Arts:

- Some department were lacking in research, they were advised to work more on research work.
- The Faculty members should be equipped with ICT knowledge.
- Although the departments are focused towards organizing workshops and lecture series however, they have to work more on such events.
- Departments were suggested to develop E-content.


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