



Administrative Audit Report

Academic Session 2022-23

BLOCK- A

Internal administrative audit for the session 2022- 23 was done by internal NAAC committee according to the UGC guidelines in order to ensure the proper maintenance of departmental records.

Departments under administrative audit for their performances offering both UG and PG courses are as follows:-

- Political Science
- Music (Vocal ,Sitar)
- History
- Sociology

Departments under administrative audit for their performance offering UG courses only are :-

- Physical Education
- Music(tabla)

A well qualified, educated teaching faculty is our asset which constantly tries to update itself with the changing time and needs of the students.

Academic performance. Students both. UG and PG level passed with good percentage of marks in the exams. This reflects the proper dialogue between students and teachers, regular attendance in the classrooms and well delivered lectures by the faculty.

Research Publication Publication of research papers in national and international journals of our faculty shows their involvement in research work.

Student Support Service - Students are benefited in many ways by the remedial classes and mentoring programs undertaken by the faculty.



DAYANAND GIRLS P. G. COLLEGE

accredited 'B+' by NAAC


Most of the faculty members of the departments offering PG courses are the approved supervisors of the university. Organization of seminars, lecture series, symposiums indicate the academic and research oriented atmosphere of the college.


General observations and recommendations

- Students attendance registers are well maintained in all the departments.
- Teachers leave records are well maintained.
- The stock registers across departments are thoroughly maintained which shows the mindful usage of resources.

Areas of improvement

- Students need to be taught how to be more research oriented.
- Departmental libraries need to add some more good books and journals.
- More presentation of research work by the students should be promoted.


Prof. Archana Varma
Principal
Dayanand Girls P.G. College
Kanpur


Prof. Vandana Nigam
IQAC Coordinator
IQAC Co-ordinator
Dayanand Girls P.G.College
Kanpur


Prof. Pappi Misra
Internal Administrative
Audit Incharge

13/394, CIVIL LINES, KANPUR - 208 001

Mobile : 9415078270

Website : www.dayanandgirlspgcollege.ac.in • E-mail : principaldgpg@gmail.com



Administrative Audit Report

Session 2022-23

Block B

Block B of Dayanand Girls P.G. College has five departments: Zoology, Botany, Chemistry, English, and Drawing & Painting, offering both undergraduate and postgraduate courses. This block features a well-stocked library, a smart classroom.

The Audit encompasses departments offering both undergraduate (UG) and postgraduate (PG) courses. Faculty members exhibit strong expertise in their respective fields, holding specializations such as Ph.D. and NET. They serve as approved university supervisors engaged in high-quality research endeavors. Each department offers both undergraduate and postgraduate courses.

English Department has five well qualified faculty members and a well-equipped library with a substantial collection of books and journals. Passing rate of students is 95%.

Drawing and Painting Department provides excellent facilities for BA and MA programs with a skilled faculty. There are three well equipped rooms for practical and theory classes for BA and MA programs. The department fosters creativity and innovation, encouraging artistic growth among students. The department is University-approved research center with 3 research scholars under Dr. Shubham Shiva with approximately 95% pass rate.

Chemistry Department, boasts well-equipped labs and a robust internal library. The department has three well- equipped labs (Satyendra Nath Bose Lab, Shanti Swaroop Bhatnagar Lab, Prafulla Chandra Ray Lab) and a storeroom for chemicals, glassware, and gas cylinders.

Zoology Department includes two labs and ample resources. Currently, three research scholars are working in the department. The Department has a 97% pass rate for B.Sc. students and 98% for M.Sc. students in Zoology.

Botany Department, features multiple labs, a botanical garden, and a comprehensive library. Maintained with a wide range of species, including Navgraha Vatika and medicinal plants.

Smt. Dhara Rani Library, with over 90,000 books and various resources, supports the college's educational and research activities under the supervision of Principal Prof. Archana Varma. Smt. Dhara Rani Library, the heart of our college, is a fully automated facility supporting the studies and research efforts of both students and staff. Library Resources- 90,000 books, covering 25 subjects, 320 journals across 25 subjects.,18 magazines. ,Audio-Visual Aids: 110 aids, Newspapers: 6 daily newspapers in English, Hindi, and Urdu. Access and Services: OPAC (Online Public Access



DAYANAND GIRLS P. G. COLLEGE

accredited 'B*' by NAAC

Catalog): Users can access the library catalog both in and out of the library. DELNET Service: Provides access to e-journals and e-books.

General Observations and Recommendations:

1. **Student Attendance:** Proper maintenance of student attendance registers.
2. **Faculty Leave Records:** Well-managed records of faculty leave.
3. **Departmental Stocks:** Neat and accurate maintenance of stock registers.
4. **Student Performance:** Satisfactory performance with nearly a 90% pass rate in UG and PG courses.
5. **Alumni Records:** Well-maintained records of alumni.
6. **Faculty Engagement:** Active involvement of faculty in publishing and participating in Faculty Development Programs (FDPs), seminars, conferences, and workshops.

Academic Performance:

1. **Overall Academic Excellence:** Remarkably good performance across all departments reflects the effective delivery of quality education by committed and responsible faculty.
2. **Balanced Curriculum:** Well-rounded curricular and co-curricular activities enrich the teaching-learning environment, providing holistic education to students.

Areas of Improvement:

1. **Student-Centric Focus:** Departments should prioritize student-centric activities and ensure timely internal assessments. Recommendations include career counseling sessions, support for competitive exams, and personality development programs.
2. **Enhanced Engagement:** Accelerate initiatives aimed at enhancing student-centric activities.
3. **Interdisciplinary Collaboration:** Foster interdisciplinary collaboration among departments to facilitate cross-disciplinary learning and community service. Explore opportunities for interdisciplinary projects to equip students and society with versatile skills.

This audit report underscores the commitment to continue improvement and the enhancement of educational quality across the institution, aiming to meet evolving academic and societal challenges effectively.

Prof. Archana Varma

Principal
Dayanand Girls P.G. College
Kanpur

Prof. Vandana Nigam

IQAC Coordinator
IQAC Co-ordinator
Dayanand Girls P.G.College
Kanpur

Prof. Archana Srivastava

Internal Administrative
Audit Incharge

13/394, CIVIL LINES, KANPUR - 208 001

Mobile : 9415078270

Website : www.dayanandgirlspgcollege.ac.in • E-mail : principaldgpg@gmail.com



Administrative Audit Report

Session 2022-23

Block C

The administrative audit for the session 2022-23 was conducted by the internal NAAC committee in a well-organized and transparent manner with compliance to UGC guidelines ensuring continuous monitoring and maintenance of infrastructural and departmental records.

Departments Under Audit

Departments Offering Both UG and PG Courses

1. Psychology
2. Geography
3. Economics
4. Hindi
5. Sanskrit
6. Urdu
7. Home Science
8. Education
9. Micro-Biology (Only for PG courses)

Departments Offering UG Courses

1. Philosophy
2. Information Technology
3. Bio-Technology
4. Physics
5. Mathematics
6. B.Ed.

Session Overview



DAYANAND GIRLS P. G. COLLEGE

accredited 'B+' by NAAC

The session 2022-23 marked a return to a predominantly offline mode of education with supplementary online components. The hybrid model was refined to enhance the overall learning experience.

General Observations and Recommendations

Academic Performance

- Students' academic performance remained strong, benefiting from the refined hybrid teaching model.
- Value added courses were also made compulsory in almost all subjects to enable students to develop additional skills pertaining to the subject.
- Comprehensive assessments, including practical and theoretical evaluations were conducted twice (one internal and one external) in a semester to ensure a holistic understanding of the subjects.

Research and Publications

- Faculty members exhibited a robust commitment to research, resulting in an increase in publications and participation in national and international conferences.
- Collaborative research projects across departments were initiated, promoting interdisciplinary research.

Professional Development

- Faculty members were given opportunities to engage in professional development programs to further enhance their skills.
- Emphasis was placed on advanced teaching methodologies, integrating technology in the classroom, and updated curriculum design.

Community Engagement

- Students in NCC and NSS continued to actively engage in community service, focusing on post-pandemic recovery efforts and environmental sustainability.
- Programs aimed at promoting mental health, vaccination awareness, and sustainable practices were conducted in partnership with local organizations, NGOs, and community groups.

Areas of Improvement

Interdisciplinary Initiatives

- There is a need to further encourage interdisciplinary collaboration among departments to promote comprehensive learning and innovative solutions to real-world problems.
- Departments should develop interdisciplinary projects and courses to prepare students for diverse career paths and societal challenges.

ICT Integration

13/394, CIVIL LINES, KANPUR - 208 001

Mobile : 9415078270

Website : www.dayanandgirlspgcollege.ac.in • E-mail : principaldgpg@gmail.com



DAYANAND GIRLS P. G. COLLEGE

accredited 'B' by NAAC

- While ICT integration has improved, there is still potential for further enhancement, particularly in the use of virtual labs and interactive learning tools.
- Departments should continue to explore and adopt new ICT tools to supplement traditional teaching methods.

Faculty Development Programs

- Continued investment in faculty development programs is essential, with a focus on emerging technologies, innovative pedagogical techniques, and curriculum advancements.
- Encouraging faculty to engage in continuous learning through certifications and workshops will contribute to better teaching outcomes and student satisfaction.

Conclusion

The session 2022-23 was a period of consolidation and progress for the departments under audit. The return to offline education, combined with refined hybrid models, facilitated effective learning and teaching. The commitment to research, professional development, and community engagement was commendable. However, there is a need to further enhance interdisciplinary initiatives, ICT integration, and faculty development to maintain and improve the standards of education and community service.

Prof. Archana Varma
Principal
Dayanand Girls P.G. College
Kanpur

Prof. Vandana Nigam
IQAC Coordinator
IQAC Co-ordinator
Dayanand Girls P.G. College
Kanpur

Prof. Sucheta Shukla
Internal Administrative
Audit Incharge

13/394, CIVIL LINES, KANPUR - 208 001

Mobile : 9415078270

Website : www.dayanandgirlspgcollege.ac.in • E-mail : principaldgpg@gmail.com